



Everpia JSC

Head office and factory:

Duong Xu, Gia Lam District, Hanoi City, Vietnam

Tel: (84-4) 827 6490 Fax: (84-4) 827 6492

INVITATION LETTER ANNUAL SHAREHOLDERS' MEETING 2021 EVERPIA JSC.

We would like to invite shareholders of Everpia JSC. to attend the "Annual Shareholders' Meeting yr. 2021 of Everpia JSC." at following time and venue:

- **Date & Time:** 09:00 a.m. on Friday, 23rd Apr, 2021
- **Meeting Place:** Everpia JSC. – Hung Yen Branch, Tan Quang commune, Van Lam district, Hung Yen province.

I. The issues shall be discussed and approved

1. Audited Financial Statement and Audited Consolidated Financial Statement of 2020
2. Report of Board of Directors
3. Report of Audit Committee
4. Profit distribution plan of 2020
5. Business plan for 2021
6. Settlement plan of the treasury shares bought before 01st Jan 2021
7. Plan of repurchasing shares
8. Resignation of BOD member – Ms. Le Thi Thu Hien
9. Amendment of the Company Charter
10. Amendment of Internal Regulation on Corporate Governance
11. Issuance of Operation Regulation of BOD and AC.
12. Independent auditing company for Financial Statement yr.2021
13. The remuneration policy for BOD and AC member

Documents for reference: Please contact Planning Team of Everpia Vietnam JSC. tel: (84-221) 3791777 (ext: 348), or visit the Company website at the below link from 02nd Apr. 2021:

<http://www.everpia.vn/everon/ir/notice-to-investors.aspx>

Note: Shareholder (or group of shareholders) owning from 5% of total common shares and above has right to suggest contents to the meeting agenda by sending written opinion to the Company (at the below address) at least 05 working days before the meeting date, with the following information: name of shareholder, number and type of shares, suggested contents.

II. Authority to attend the Meeting:

Please kindly confirm your attendance. In case of attendance by authorization, please send or fax the written "Power of Attorney" (in attached form, or another form in accordance with Vietnamese provisions on Civil Law) to the following address before 20th Apr. 2021.

Planning Team – Branch of Everpia JSC.

Tan Quang commune, Van Lam district, Hung Yen province, Vietnam.

Fax: (84-221) 3791999



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Please show the following documents upon arrival:

1. For Institution: Invitation, Power of Attorney, Copy of Business license;
2. For Individual: Invitation, ID card / Passport, Power of Attorney (*in case of Authorization*).

Attached documents:

Form "Power of attorney"

Hanoi, 31st Mar. 2021

**On behalf of Board of Directors
Chairman**



CHO YONG HWAN